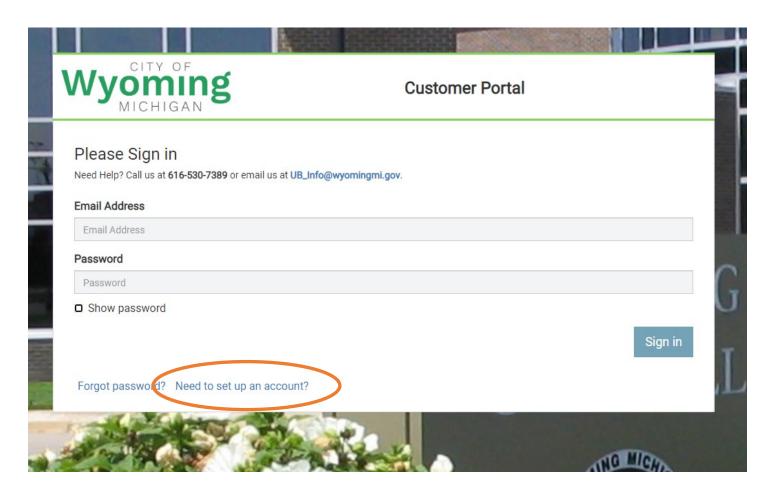
## <u>CITY OF WYOMING – AUTOMATED METER READING CUSTOMER PORTAL</u>

In conjunction with Automated Meter Reading device installation, we are excited to offer online access to your water usage. This website also allows you to set up notifications and alarms for specific usage thresholds and monitor hourly water use.

To sign up, visit our website at:

https://my-wymi.sensus-analytics.com/ And click "Need to set up an account?"



You will be asked to accept terms and conditions, and enter your e-mail address. You will receive a confirmation e-mail. Click the link to confirm your e-mail address.



### Please complete signup for Wyoming, MI Customer Portal

Welcome to the Wyoming, MI Customer Portal. To complete the signup process, please click the link below or copy the URL into a web browser.

https://my-wymi.sensus-analytics.com/login.html#/completeSignup/c2hhZmZlcnR3b3JrQGdtYWlsLmNvbXwxNTk2NjQ3MjE0OTk1fFRRMGZ4STFTSmhFa3ZBamw4SVV3UVZCcG52dTYi8yUmo5ZlpOMiA9

This link will expire in 24 hours.

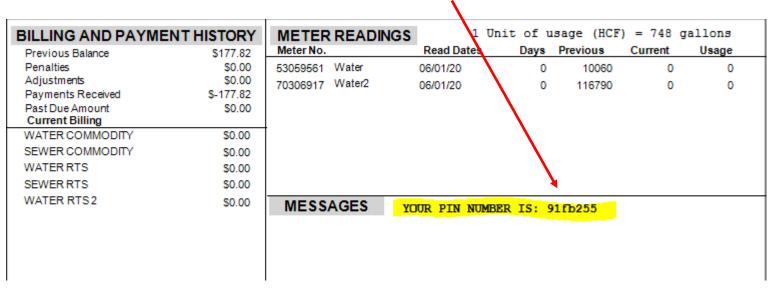
Questions? Please email us at UB Info@wyomingmi.gov or call 616-530-7389.

This email was sent by Wyoming, MI Customer Portal.

To complete account set up, you will need to enter your account number (found on your Utility Bill)



And your "Security Token" is your PIN number. Your PIN number will appear about half way down on your Utility Bill.



If you do not have a bill with this information, contact our office at 616-530-7389 for the information.



### **Customer Portal**

## Set up your account

Need Help? Call us at 616-530-7389 or email us at UB\_Info@wyomingmi.gov.

### **Email Address**

Enter Your email address here

### **Account Number**

Enter your account number here (found on your Utility Bill)

Name as it appears on bill

Enter the name exactly as it appears on your bill

Pin Number

The Security token is your PIN number. Enter the pin number from your bill or con-

Password Rules

Create a password for your Wyoming Customer Portal here.

Confirm Password

Confirm the password created above

Show passwords

#### Language

English ▼ Choose your preferred language here

Name must be typed EXACTLY as it appears on your bill.
Example: Doe, John

Spaces and punctuation are

considered. Call us if you don't have a copy of your bill handy.

Submit

## **CUSTOMER PORTAL DASHBOARD**

## From the Dashboard you can:

- Compare current usage to your last quarterly bill
- Set alert preferences and bill thresholds

No notifications found.

View notifications

Click "Pay Bill" to be redirected to our bill payment website.

MING (CITY HALL)

Support

Pay Bill

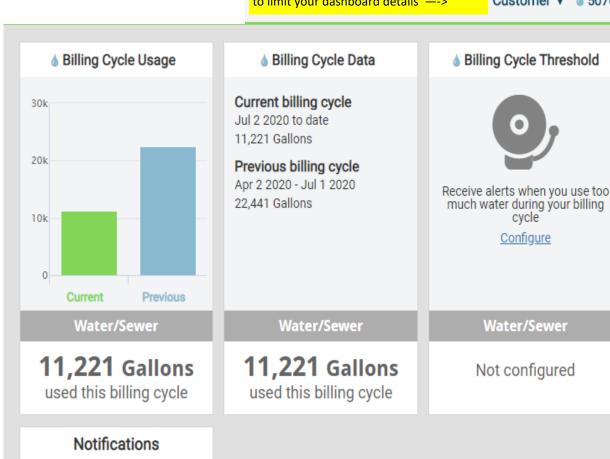
English ▼ Sign out

Choose a specific meter or account here to limit your dashboard details -->

Customer ▼ 6 507637004

Meter ▼ 

Mater/Sewer



### Alerts

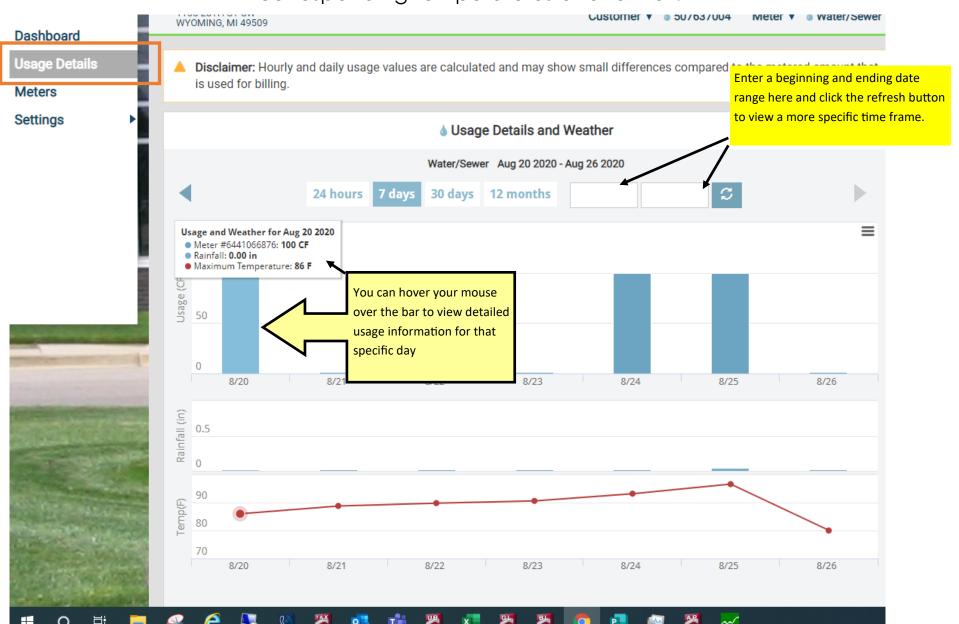
No alerts found.

Water/Sewer

Alerts in the past 60 days

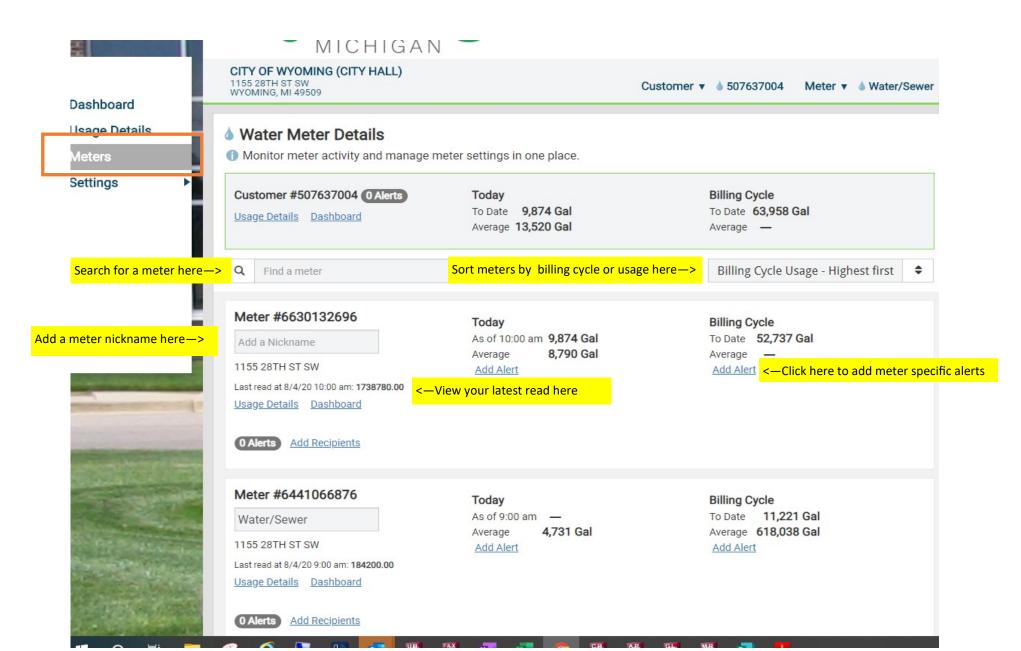
## **USAGE DETAILS**

Here you can view a graph of usage over a specified time frame in conjunction with corresponding temperatures and rainfall.

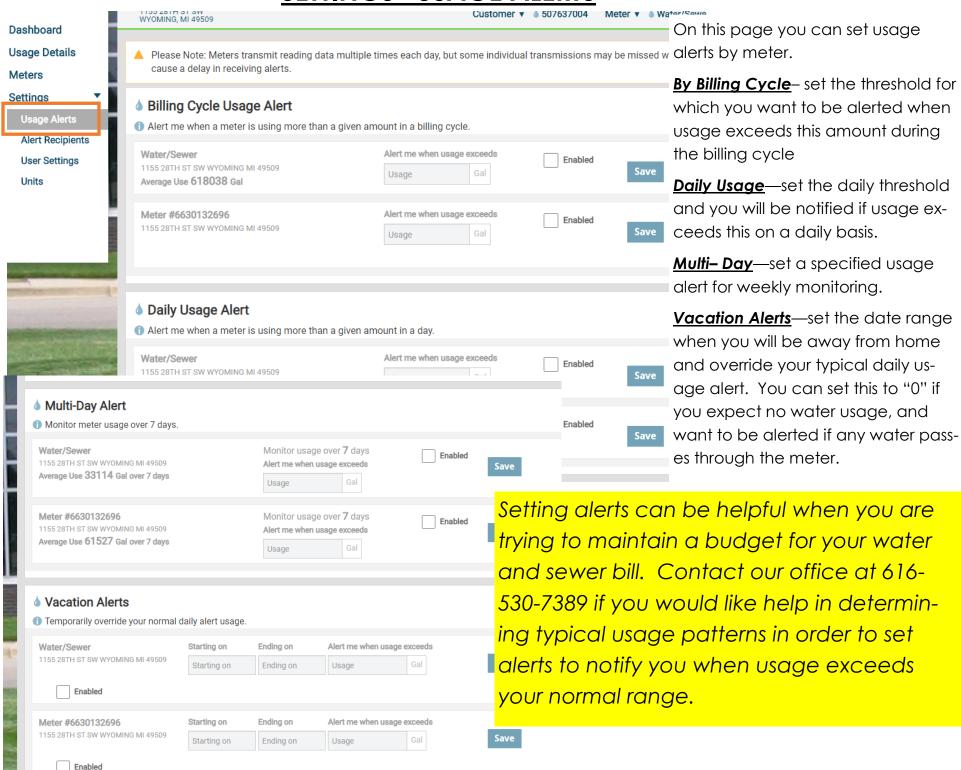


## **METERS**

From the Meters screen you can view usage details by meter, and provide a 'nickname' for each meter. This is convenient if you have multiple meters, such as a sprinkling meter in addition to your water and sewer meter, or multiple accounts. You can also view your latest reading for each meter.

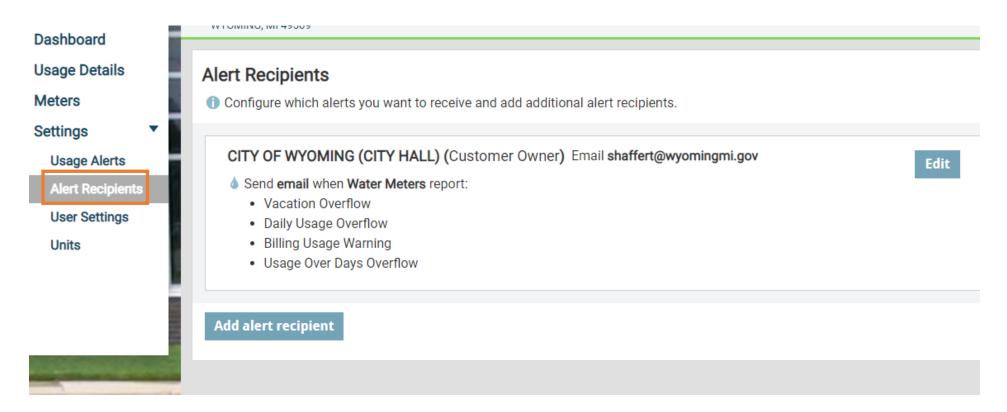


## **SETTINGS-USAGE ALERTS**



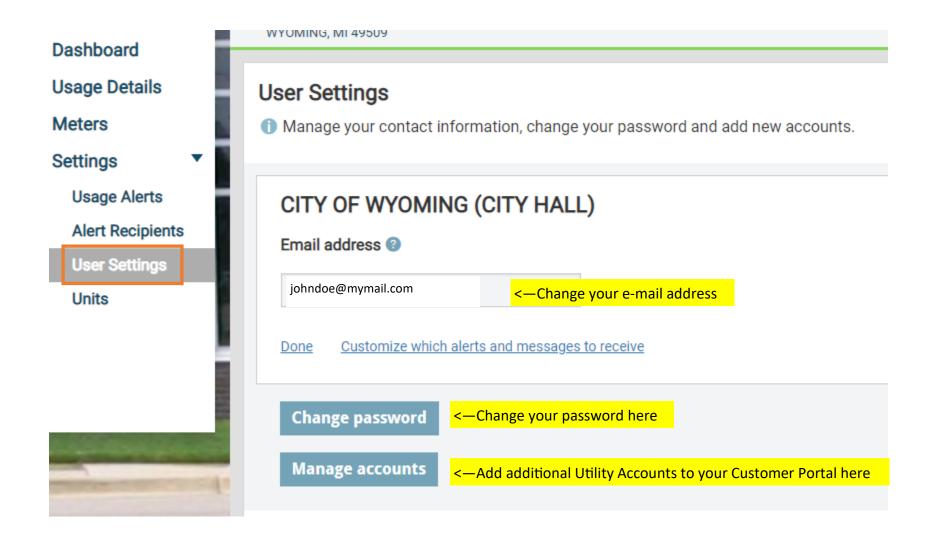
# **SETTINGS- ALERT RECIPIENTS**

Here you can arrange for e-mails to be sent to specific e-mail addresses for each type of alert.



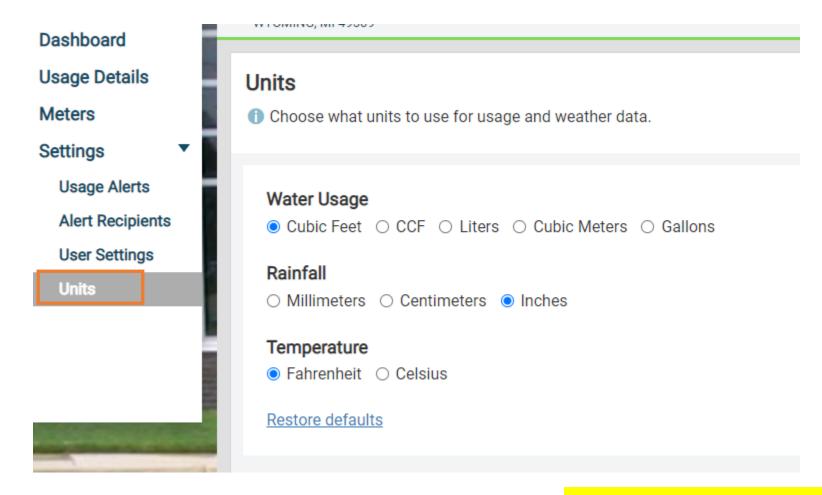
# **SETTINGS- USER SETTINGS**

Here you can change your e-mail address, change your password or add additional accounts.



## **SETTINGS-UNITS**

The City of Wyoming bills in units of 100 cubic feet, or CCF. If you prefer to compare usage to your billings, you should use CCF as your preferred unit. If you prefer to see usage in gallons, feel free to change your preference here. You can also specify preferred units for Rainfall and Temperature here.



For reference:

1 Cubic Foot=7.48 gallons

100 Cubic feet (CCF) = 748 gallons.